

PINELLAS COUNTY SCHOOLS
DRIVER AGREEMENT FORM FOR
DRIVER EDUCATION TEACHERS AND ASSIGNED DRIVERS

ALL PERSONNEL ASSIGNED A DRIVER EDUCATION CAR MUST MEET THE FOLLOWING REQUIREMENTS:

1. All traffic violations are to be self reported immediately to Principal (or designee) and County Director of Driver Education. Fines must be paid in full by the person receiving the ticket.
2. Cannot have more than one moving violation within the past year.
3. Cannot transport students in the car for reasons other than Driver Education.
4. Cannot use the car for personal use or during school days when students are not in session.
5. Can only drive the car **directly** to and from school and will not use the car to transport athletic teams or drive to other in-school or after-school functions.
6. Gas cards will be issued to the Driver Education Teacher. If lost/damaged/stolen report immediately to Principal (or designee) and Director of Driver Education.

REGULATIONS FOR CAR USAGE

1. Driver Education cars will not be used for any other purpose than in-the-car student training.
2. In-the-car instruction must be carefully planned in order to provide maximum benefits to each student for the time the car is in operation.
3. Driver Education signs must be displayed on vehicles **at all times**. Cars without proper signs are not allowed on public streets until they have been properly equipped.
4. Students may not drive the cars except **during regular assigned classes** under the direct supervision of a certified teacher.
5. During the instructional school day, Driver Education cars may not stop at stores, restaurants, food chains, private homes, or any other place not connected with the instructional process.
6. They have off-street storage that is free from damaging tree sap, road tar and other harmful factors.
7. They agree to maintain and keep the car clean inside and out.

REGULATIONS FOR STORAGE OF CARS

1. All Driver Education cars, where safe-secure space permits, must be garaged overnight at the school (shop areas, storage areas, etc.) These storage areas will be mutually agreed upon by the principal and the Driver Education Supervisor.
2. Where inadequate or no space is available for storage under item 1 above, the principal will assign the cars to teachers and/or non-instructional personnel as specified below:
 - a. All Driver Education teachers who live within a 5-mile radius of school.
 - b. All Driver Education teachers who live outside the 5-mile radius when in the best interest of the program.
 - c. Other teachers and non-instructional personnel **within** a 5-mile radius of school.

MAINTENANCE

1. Repairs **must** be made by the dealer who loans the cars. Send all bills to the Supervisor of Driver Education.
2. Periodic servicing or warranty work should be scheduled through the lending car dealer.
3. **Gas and Oil**
Keep accurate records of mileage and gas used. Send receipts and completed form to Director of Driver Education.
Car maintenance and keeping car fueled will be the responsibility of teachers.
No reimbursement can be made for gas that you purchase.
4. **Accidents**
In case of an accident, contact Principal (or designee), Risk Management Department, Supervisor of Driver Education, and car leasing company.
Complete an accident report form promptly.
5. It will be the responsibility of the assigned driver to keep the interior and exterior of the car clean.
No reimbursement can be made for car wash or wax.

SPECIAL INFORMATION

1. If the driver cannot fulfill the above requirements, please let it be known so that the car may be reassigned.
2. A photo copy of the driver's operator's license must be attached to this form.
3. The Principal (or designee) must verify the information on the operator's license by actual physical inspection.
4. Any problems, questions or concerns, contact the Principal (or designee) and/or Director of Driver Education.

FOR THE DRIVER:

I acknowledge that I have read, understand, and agree with these terms of being a Driver Education Teacher in the Pinellas County School System. I understand that this car has been assigned to me and may be reassigned at any time.

Print name as on Driver's License _____

Current Driver's License number _____ Date of Birth _____
(month) (day) (year)

Home Address _____
(street) (city) (zip)

School _____ Miles from home (one way) _____

Signature of Driver Print Name Date

Signature of Principal Print Name Date